

May 2021

Dear ADMN majors:

Below you will find advising information for a single major BBA, joint major, and all 9 specializations.

To graduate you need to meet the requirements for:

- a) your major, b) your specialization (if applicable) and c) your degree (listed below).

You also need a 60% in each of ECON 1010H, ECON 1020H, ADMN 1000H and ADMN 1221H. If you received a D grade (50-59%), you can continue into second year courses but you will have to repeat the course at some point. Courses for specializations require a grade of 65% or higher in each course.

What Academic Calendar year would you use? Students must normally satisfy the Program Requirements in effect at the time of their declaration of major to the program. As changes are made to program requirements, students may choose to complete their studies under the program requirements of any subsequent Calendar provided they were enrolled in the program during that academic year and meet these requirements in their entirety. Joint-majors must use the same calendar year for both major programs.

University Degree Requirements:

- ☐ an Academic Status of "Good Standing" in your final year
- ☐ at least 3.0 credits, with a grade of 60% or higher, leading to majors in different disciplines [can include your major(s)]
- ☐ no more than 7.0 1000-level credits count towards your degree
- ☐ a maximum of one credit with a D grade (50 to 59%) in courses in a major or each joint-major or minor
- ☐ at least 0.5 credit from the Approved Indigenous Course List (see Academic Calendar). *This requirement applies to all students beginning studies at Trent in the Fall 2018 term or thereafter
- ☐ total credits required: 20.0 for Honours degree
- ☐ minimum Cumulative Average: 65% for Honours degree
- ☐ minimum credits required at the 3000- or 4000-level: 7.0 for Honours degree
- ☐ maximum credits allowed in a discipline: 13.0 for Joint Major Honours and does not apply for single major BBA degree
- ☐ required science credits, if applicable: 14 for Honours degree, required math credit
- ☐ minimum credits taken at Trent University: 10.0 for Honours degree
- ☐ 5.0 of last 7.0 credits taken at Trent University
- ☐ REMEMBER TO APPLY TO GRADUATE

Email anytime if you have questions or happy to set up an appointment via zoom to go over your course selection. With thanks and best wishes,

Deb Earle

Departmental Academic Advisor & Placement/Internship Coordinator

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1 Checklist Single major (11.5 ADMN credits) BBA degree

Level 1000 Required Courses (2.0 credits):

ADMN-1000H – Contemp. Issues in Management (minimum grade of 60%)

ADMN-1221H – Financial Accounting (minimum grade of 60%)

ECON-1010H – Intro to Microeconomics (minimum grade of 60%)

ECON-1020H – Intro to Macroeconomics (minimum grade of 60%)

Level 2000 Required Courses (3.5 credits):

ADMN-2010H – Management Skills (pre-requisite 2.0 Univ. credits)

ADMN-2100H – Intro to Marketing (pre-requisite 1.0 ADMN credit)

ADMN-ECON – 2200H – Intro to Statistics (pre-requisite 60% or higher in ECON 1010H & 1020H)

ADMN-2220H – Organizational Behaviour (pre-requisite 1.0 ADMN credit)

ADMN-2230H – Human Resource Management (pre or co-requisite ADMN 2220H) (New 21/22 calendar)

ADMN-ECON-2250H – Intro to Math (pre-requisite 60% or higher in ECON 1010H & 1020H)

ADMN-2510H – Organizational Theory (pre-requisite 1.0 ADMN credit)

Level 3000 Required Courses (2.0 credits):

ADMN-3021H – Managerial Accounting (pre-requisite ADMN 1221H or 2021H)

ADMN-3200H – Financial Management (pre-requisite ADMN 1221H or 2021H and 2200H)

ADMN-3300H – Personal Ethics (pre-requisite 9 Univ. credits including 3 ADMN credits including ADMN 2010H)

ADMN-3400H – Markets, Governments & Organizations (pre-requisite 3 ADMN credits)

Level 4000 Required Courses (1.0 credit):

ADMN-4030H – Strategic Management (pre-requisite 12.0 Univ. credits including 5 ADMN credits including ADMN 2100H and 3200H)

ADMN-4101H – Thinking About Management (pre-requisite 12.0 Univ. credits including 5 ADMN credits)

Required ADMN Electives (3.0 credits (6 half courses) at the 3000/4000 level):

Students may count ADMN specialization credits at the 3000 and 4000 level toward the requirement of 3.0 ADMN elective credits at the 3000 or 4000 level in the BBA program.

Additional Trent elective credits as you need 20 credits to complete your Honours degree with minimum cumulative average of 65%.

The [Undergraduate Calendar - Office of the Registrar - Trent University](#) is the authoritative version of this document.

2 Checklist Joint major (8 ADMN credits); Honours Degree

Level 1000 Required Courses (2.0 credits):

ADMN-1000H – Contemp. Issues in Management (minimum grade of 60%)

ADMN-1221H – Financial Accounting (minimum grade of 60%)

ECON-1010H – Intro to Microeconomics (minimum grade of 60%)

ECON-1020H – Intro to Macroeconomics (minimum grade of 60%)

Level 2000 Required Courses (2.5 credits):

ADMN-2010H – Management Skills (pre-requisite 2.0 Univ. credits)

ADMN-2100H – Intro to Marketing (pre-requisite 1.0 ADMN credit)

ADMN-ECON – 2200H – Intro to Statistics (pre-requisite 60% or higher in ECON 1010H & 1020H)

ADMN-2220H – Organizational Behaviour (pre-requisite 1.0 ADMN credit)

ADMN-2510H – Organizational Theory (pre-requisite 1.0 ADMN credit)

Students in the joint-major Honours program are strongly recommended to take ADMN 2230H.

Level 3000 Required Courses (1.5 credits):

ADMN-3021H – Managerial Accounting (pre-requisite ADMN 1221H or 2021H)

ADMN-3200H – Financial Management (pre-requisite ADMN 1221H or 2021H and 2200H)

ADMN-3300H – Personal Ethics (pre-requisite 9 Univ. credits including 3 ADMN credits including ADMN 2010H)

Level 4000 Required Courses (0.5 credit):

ADMN-4030H – Strategic Management (pre-requisite 12.0 Univ. credits including 5 ADMN credits including ADMN 2100H and 3200H)

Required ADMN Electives (1.5 credits at the 3000/4000 level):

Additional Trent elective credits as you need 20 credits to complete your Honours degree with minimum cumulative average of 65%.

The [Undergraduate Calendar - Office of the Registrar - Trent University](#) is the authoritative version of this document.

3 Specialization in Accounting

- Only available to single majors.
- Requires 5.5 credits.
- Each course requires a minimum grade of 65% and an overall average of at least 70%.

1.5 credits of ADMN 1221H, ADMN 3021H, & ADMN 3200H (taken as part of your major, students should take ADMN 3021H in second year and ADMN 3200H no later than fall of year 3)

1.5 credits from (suggest taken in 3rd year):

ADMN 3121H - Intermediate Management Accounting (pre-requisite 8.0 university credits including ADMN 3021H and 3 additional ADMN credits)

ADMN 3221H - Intermediate Financial Accounting I (pre-requisite 8.0 university credits including ADMN 3021H and 3 additional ADMN credits)

ADMN 3321H - Intermediate Financial Accounting II (pre-requisite ADMN 3221H)

2.5 credits from:

ADMN-COIS 1620H - Introduction to Information Systems (pre-requisite COIS 1010H)

ADMN-3250H - Legal Environment of Business (pre-requisite 3 ADMN credits)

ADMN-3700H - Investments (pre-requisite ADMN 3200H)

ADMN-3710H - Taxation - Individual (pre-requisite 8.0 Univ. credits including ADMN 3021H and 3 additional ADMN credits)

ADMN-4300H - Financial Management II (pre-requisite ADMN 3200H)

ADMN-4301H - Auditing (pre-requisite ADMN 3221H)

ADMN-4302H - Advanced Management Accounting (pre-requisite ADMN 3121H)

ADMN 4303H - Advanced Financial Accounting (pre-requisite ADMN 3321H)

ADMN-4710H - Taxation - Corporate (pre-requisite ADMN 3710H)

Link to [CPA website](#). Please note that meeting the requirements for a Specialization in Accounting is not the same as meeting the pre-requisite course requirements for admission into the CPA PEP. Students pursuing CPA should take all of the courses listed above except for ADMN 3700H. Even though CPA does not require ADMN 3700H it is recommended for breadth of knowledge.

4 Specialization in Economics

- Only available to single majors.
- Requires 5.5 credits.
- Each course requires a minimum grade of 65%.

2.0 credits of ECON 1010H, 1020H, 2200H and 2250H (taken as part of your major)

3.5 credits from:

ECON-2000H - Intermediate Microeconomic Theory (pre-requisite 60% or higher in ECON 1010H & 1020H)

ECON-2010H - Intermediate Macroeconomic Theory (pre-requisite 60% or higher in ECON 1010H & 1020H)

ECON-3020H - Financial Economics (pre-requisite 60% or higher in ECON 1010H & 1020H)

ECON-3120H - International Finance (pre-requisite 60% or higher in ECON 1010H & 1020H)

ADMN-3700H - Investments (pre-requisite ADMN 3200H)

0.5 ECON credit beyond those required for the BBA (ECON 1010H, 1020H, 2200H & 2250H) OR ADMN-4870H - Placement (pre-requisite minimum 72% cumulative average & 12 Univ. credits including 5 ADMN credits)

0.5 ECON credit in addition to the above

5 Specialization in Entrepreneurship

- Only available to single majors.
- Requires 4.0 credits.
- Each course requires a minimum grade of 65%.

2.0 credits from:

ADMN 2080H – Market Research (pre-requisite 1 ADMN credit) (encouraged to take in year 2)

ADMN-3420H - Entrepreneurship (pre-requisite 3 ADMN credits)

ADMN-3430H - New Venture Planning (pre-requisite 3 ADMN credits including ADMN 1221H)

COIS-ADMN-3750H - Online Marketing (pre-requisite COIS-ADMN 1620H or ADMN 1000H)

2.0 credits from:

ADMN-3150H - Advertising (pre-requisite ADMN 2100H)

ADMN-3170H - Retail Marketing (pre-requisite ADMN 2100H)

ADMN 3441H – Social Enterprise and Social Innovation (pre-requisite 9 University credits)

ADMN 3550H – Operations Management (pre-requisite 9 University credits, including 3 ADMN credits including ADMN-ECON 2200H)

ADMN-3560H - Organizational Analysis (pre-requisite 8 Univ. credits including 3 ADMN credits including ADMN 1221H or 2021H)

ADMN-4870H - Placement (pre-requisite minimum 72% cumulative average & 12 Univ. credits including 5 ADMN credits)

ADMN-4450H - Sustainability (pre-requisite 12 Univ. credits including 5 ADMN credits)

6 Specialization in Ethics and Sustainability

- Only available to single majors.
- Requires 4.0 credits.
- Each course requires a minimum grade of 65%.

0.5 credit of ADMN 3300H (taken as part of your major)

1.0 credits from:

ADMN-4250H - Business Ethics & Corporations (pre-requisite 12 Univ. credits including 5 ADMN credits including ADMN 3300H)

ADMN-4260H - Ethics & Capitalism (pre-requisite 12 Univ. credits including 5 ADMN credits including ADMN 3300H)

ADMN-4450H - Sustainability (pre-requisite 12 Univ. credits including 5 ADMN credits)

1.0 credit from (check the pre-requisites in selecting these courses):

PHIL-1100H Intro to Philosophy: Moral and Political

PHIL-2110H - Moral Issues

PHIL-2390H - Biomedical Ethics
PHIL-3110H - Classics in Ethical Theory
PHIL-POST-3140H - Justice and Rights
PHIL-POST-3180H - Social and Political Philosophy
ERST-PHIL-3301H - Environmental Ethics*
ERST-PHIL-3302H - Animals and Society*
PHIL-COIS-3370H - Cyberethics
PHIL-4310H - Advanced Topic in Value Theory

1.0 credit from (check the pre-requisites in selecting these courses):

ERST-POST-2100H - Environmental Science and Politics
ERST-CAST-POST-3120H - Canadian Environmental Policy
ERSC-3160H - Community Based Natural Resource Management
ERST-3250H - Introduction to Environmental Law
ERSC-PHIL-3301H - Environmental Ethics*
ERST-PHIL-3302H - Animals and Society*
HIST-ERST-3756H - Environmental Crisis from the Atomic Bomb to Global Warming
ERST-4140H - Climate and Energy Policy
ERSC-PHIL- 4705H - Environmental Aesthetics and Environmental Imagination
INDG-ERST-IESS-4730Y - Sustainable Indigenous Communities
ERSC-ERST-4801H - Greening the campus - Restoring and Sustaining Green Infrastructure

0.5 additional credit from the courses listed above:

Note – *ERST-PHIL 3301H or 3302H may only count towards one list

7 Specialization in Finance (revised in 21/22 calendar)

- Only available to single majors.
- Requires 5.5 credits.
- Each course requires a minimum grade of 65% and an overall average of at least 70%.

0.5 credit of ADMN-3200H (taken as part of your major)

1.0 credit of ADMN-3700H and 4300H

ADMN-3700H - Investments (pre-requisite ADMN 3200H)
ADMN-4300H - Financial Management II (pre-requisite ADMN 3200H)

0.5 credit from ADMN-4700H or 4720H

ADMN-4700H - Derivatives (pre-requisite ADMN 3200H)
ADMN-4720H – Financial Markets and Institutions (pre-requisite 12 Univ. credits including 5 ADMN credits including ADMN 3200H)

1.5 credits from:

ECON-2000H - Intermediate Microeconomic Theory (pre-requisite 60% or higher in ECON 1010H & 1020H)

ECON-3020H - Financial Economics (pre-requisite 60% or higher in ECON 1010H & 1020H)

ECON-3200H - Econometrics (pre-requisite ECON-ADMN 2200H & 2250H; Pre or -Co-requisite ECON 2000H & 2010H)

1.0 MATH credit from:

MATH-1005H - Applied Calculus

MATH-1110H - Calculus I

MATH-1120H - Calculus II

MATH-1350H - Linear Algebra I

MATH-1550H - Probability

1.0 credit from (check the pre-requisites in selecting these courses):

ADMN-4700H or ADMN 4720H if not taken above

ADMN-3250H - Legal Environment of Business

ADMN-3550H - Operations Management

COIS-1400H - Data Science

COIS-3510H - Data Visualization

ECON-3000H – Intermediate Microeconomic Theory II

ECON-3110H – International Trade

ECON-3120H - International Finance

ECON-4200H - Topics in Economics

MATH-3510H – Mathematical Finance

MATH-4510H – Mathematical Risk Management

8 Specialization in Human Resources Management

- Available for single or joint majors.
- Requires 5.0 credits.
- Each course requires a minimum grade of 65% and an overall average of at least 70%.

2.0 credits of ADMN 1221H, 2220H, 2230H & 3021H (taken as part of your major)

3.0 credits from:

ADMN-3220H - Organization Selection in the Canadian Workplace (pre-requisite ADMN 2220H and 2230H)

ADMN-3230H - Leadership, Training, and Development (pre-requisite ADMN 2220H and 2230H)

ADMN-3260H - Perspectives on Occupational Health and Safety (pre-requisite ADMN 2220H and 2230H)

ADMN-3270H - Human Resource Planning (pre-requisite ADMN 2220H and 2230H)

ADMN-3280H - Motivation and Compensation Systems (pre-requisite ADMN 2220H and 2230H)

ECON-3500H - Economics of Industrial (pre-requisite 60% or higher in ECON 1010H & 1020H)

Link to [HRPA website](#).

9 Specialization in Information Systems & E-Commerce (revised in 21/22 calendar)

- Only available for single majors.
- Requires 4.0 credits.
- Each course requires a minimum grade of 65%.

1.0 credit from:

COIS-ADMN-1620H - Information Systems (pre-requisite COIS-ADMN 1010H)

COIS-2620H - Systems Analysis/Design (pre-requisite COIS-ADMN 1620H)

1.5 credits from:

COIS-1010H – Digital World

COIS-1020H - Programming I (pre or co-requisite COIS 1010H)

COIS-2240H – Software Design and Modelling (pre-requisite COIS 1020H)

1.0 credit from:

COIS-ADMN-3750H - Online Marketing (pre-requisite COIS 1620H or ADMN 1000H)

COIS-ADMN-3850H - Project Management (pre-requisite 10 Univ. credits or COIS 2240H or 2620H)

ADMN-4870H - Placement (pre-requisite minimum 72% cumulative average & 12 Univ. credits including 5 ADMN credits)

0.5 credit from:

COIS-3030H - Software Specification (pre-requisite COIS 2240H)

COIS-3400H - Database Management (pre-requisite COIS 1020H)

COIS-3420H – Web Application Development (pre-requisite COIS 2020H or COIS 2240H, recommended COIS 3400H)

10 Specialization in Marketing & Consumer Culture

- Only available to single majors.
- Requires 4.0 credits.
- Each course requires a minimum grade of 65%.

0.5 credit of ADMN 2100H (taken as part of your major)

2.0 credits from:

ADMN-2080H - Managerial & Market Research (pre-requisite 1 ADMN credit) (encouraged to take in year 2)

ADMN-3150H - Advertising (pre-requisite ADMN 2100H)

ADMN-3170H - Retail Marketing (pre-requisite ADMN 2100H)

ADMN-4160H - Branding (pre-requisite ADMN 2080H and 3150H)

1.5 credits from:

ADMN-2410H (was 3410H) - Communications in Organizations (pre-requisite 2 ADMN credits including ADMN 1000H)

ADMN 3550H – Operations Management (pre-requisite 9 University credits, including 3 ADMN credits including ADMN-ECON 2200H)

ADMN-3560H- Organizational Analysis (pre-requisite 8 Univ. credits including 3 ADMN credits including ADMN 1221H or 2021H)

COIS-ADMN-3750H - Online Marketing (pre-requisite COIS-ADMN 1620H or ADMN 1000H)

ADMN-4870H – Placement (pre-requisite minimum 72% cumulative average & 12 Univ. credits including 5 ADMN credits)

11 Specialization in Niigaaniwin – the Art of Leading

- Only available to single majors.
- Requires 3.5 credits.
- Each course requires a minimum grade of 65%.

1.0 credit from:

INDG-1001H - Foundations of Indigenous Studies

INDG-1002H - Critical Incidents in Indigenous Life

2.5 credits from (check the pre-requisites in selecting these courses):

IESS-1001H - Foundations in Indigenous Environmental Studies & Science

INDG-ADMN-1500H - Foundations of Indigenous Community Development

INDG-ADMN-1510H - Foundations of Indigenous Community Economic Development

INDG-2001H - Indigenous Peoples and State Relationships

INDG-2002H –Indigenous Peoples and Resurgence

INDG-2100Y - Introduction to Indigenous Knowledge

INDG-ERST-IESS-2601Y - Introduction to Indigenous Environmental Studies

INDG-2800Y - Introduction to Nishnaabemowin

INDG-ADMN-3040H - The Meaning of Work in the Contemporary World

INDG-IDST-3050H – Indigenous and International Community Development

INDG-GEOG-3202H - Indigenous Peoples in Urban Centres - Selected Issues and Cities

INDG-3402H - Law and Indigenous Peoples - Litigating Aboriginal Rights

INDG-ERST-IESS-3631H - Issues in Indigenous Environmental Studies

INDG-ERST-IESS-3632H - Global Issues in Indigenous Environmental Studies

INDG-ADMN-4500H - Indigenous Perspectives on Twenty First Century Business and Organizational Issues

12 Checklist Trent/Swansea Dual Degree Law & BBA Program in Peterborough (11.5 ADMN credits)

For more information on the Dual Degree Law Program, please email Christine Quigley

For assistance with BBA planning, please email Deb Earle, School of Business Department Advisor.

Year 1 Trent - (5.0 credits)

Fall, ADMN-1000H – Contemp. Issues in Management (60% minimum grade)

Fall, ADMN-1221H – Financial Accounting (60% minimum grade)

Fall, ECON-1010H – Intro to Microeconomics (60% minimum grade)

Fall, elective 0.5 credit

Fall, elective 0.5 credit

Winter, ECON-1020H – Intro to Macroeconomics (60% minimum grade)

Winter, ADMN-2010H – Management Skills (pre-requisite 2.0 Univ. credits)

Winter, ADMN-3021H – Managerial Accounting (pre-requisite ADMN-1221H or 2021H)

Winter, elective 0.5 credit

Winter, elective 0.5 credit (With the electives students should pick up the 0.5 credit in Indigenous Studies)

Year 2 Trent - (5.0 credits)

Fall, ADMN-2100H – Intro to Marketing (pre-requisite 1.0 ADMN credit)

Fall, ADMN-2220H – Organizational Behaviour (pre-requisite 1.0 ADMN credit)

Fall, ADMN-2510H – Organizational Theory (pre-requisite 1.0 ADMN credit)

Fall, ADMN-ECON – 2200H – Intro to Statistics (pre-requisite 60% or higher in ECON 1010H & 1020H)

Fall, elective 0.5 credit

Winter, ADMN-ECON-2250H – Intro to Math (pre-requisite 60% or higher in ECON 1010H & 1020H)

Winter, ADMN-3300H – Personal Ethics (pre-requisite 9 Univ. credits including 3 ADMN credits including ADMN 2010H) Note students may have to complete a pre-requisite waiver in order to register in this course.

Winter, ADMN-3400H – Markets, Governments & Organizations (pre-requisite 3 ADMN credits)

Winter, additional 0.5 ADMN elective at any level

Winter, elective 0.5 credit

Year 3, 4, and 5 spent at the University of Wales, Swansea

5.0 transfer credits awarded for successful completion of LLP program (3 ADMN credits @ 3000 level and 2 Arts credits @ 3000 level)

Year 6 Trent - (5.0 credits)

ADMN-3200H – Financial Management (pre-requisite ADMN 1221H or 2021H and 2200H)

ADMN-4030H – Strategic Management (pre-requisite 12.0 Univ. credits including 5 ADMN credits including ADMN 2100H and 3200H)

ADMN-4101H – Thinking About Management (pre-requisite 12.0 Univ. credits including 5 ADMN credits)

0.5 elective credit

3.0 credits in Canadian Law for NCA exam preparations